คู่มือการใช้งาน



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(คนทำโน้ตส์)

IBM Domino Server



การตั้งค่า IBM Domino Server สำหรับใช้งานครั้งแรก

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วิธีการลบผู้ใช้งาน (Delete User) สำหรับผู้ดูแลระบบ

User Deletion (การลบผู้ใช้งาน)

- เปิด Domino Admin Client ขึ้นมา, จากนั้นคลิกแท็ป People & Groups, คลิกดู People,

9NOTESDOTNET Domain - Mail/SVR/9	Note	sDotNet - IBM Domi	no Administi	rator				_ 5
Elle Edit Wew Greate Actions Administration Beople Help								
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9NDTESDOTNET Domain - Mai								
Reards t Groups Elect County 1		ning [Destroying] (
Heading & Cuprofits Lifes 261A61 M	vessai	ging nepicatori c	Jonnguradon					
Server: Mail/SVR/9Notesl Release 9.0.1 on Wind	Doth lows/2	Net 2003 5.2 Intel Pentium						∽Tools
 Domino Directories Q1 9NotesDotNet's Directory 	C	🕽 Add Person 🖉	Edit Person	😟 Delete Person	Copy to Personal Address Book	Send Upgrade Notifications	🕗 Open Mail File Chat 🕶	i People
People 🖉 🖉		Organization	Nan	ne ^	Telephone	Company ^	E-Mail	Register
3 by Organization		▼9NotesDotNet						Move to Another Server
& by Organization				Admin , Notes			Notes Admin/9NotesDotNet@9N	otesE Rename
Mail-In Databases and F	R			Administrator , Do	mino		Domino Administrator/9NotesDo	Net@ Delete
Policies				User07, Demo			Demo User07/9NotesDotNet@9	Notes Recertify
Dynamic Policies		✓ East						Set Internet Address
by Category	*			User02, Demo			Demo User02/East/9NotesDotNe	Validate Internet Address
Settings		-		User04 , Demo			Demo User04/East/9NotesDotNe	Roaming
Accounts		✓ west		Heer02 Demo			Denne Hanst 201 (nat/Oblates Datbl	Assign Policy
Lertificates				User05 Demo			Demo User05/West/9NotesDotN	create Replica(s)
S Deny Access Groups				User06 Demo			Demo User06/West/9NotesDotN	t@g Find User(s)
								Policy Synopsis
								Upgrade
								License Tracking
								Open Fault Reports
								Set DB2 User Name
								Validate DB2 User Name
								Encryption Capabilities
<u> </u>								
1 document selected	_						▲] (♣ 😂 Æ	▲ Online ▲ 🛄

🕈 Start 🛛 🚱 🧔 🔰 Mail/SVR/9NotesDotNet: ... 🛛 🕹 9NOTESDOTNET Doma...

- เลือก User07, Demo (Domo User07), ดูแทบทางด้านซ้<mark>ายที่ Tools, จากนั้นคลิก People ></mark> Delete

				Tools
Delete Person	Copy to Personal Address Book	E Send Upgrade Notifications		V 👌 People
^	Telephone	Company ^	E-Mail	Register
	·		i.	Move to Another Server.
Admin , Notes			Notes Admin/9NotesDotNet@9Notes	Rename
Administrator , Dor	mino		Domino Administrator/9NotesDotNet@	Delete
User07 , Demo			Demo User07/9NotesDotNet@9Note	Recertify
				Set Internet Address
User02, Demo			Demo User02/East/9NotesDotNet@9	Validate Internet Addres
User04 , Demo			Demo User04/East/9NotesDotNet@9	Roaming
				Assign Policy
User03, Demo			Demo User03/West/9NotesDotNet@9	Assign Folicy
User05 , Demo			Demo User05/West/9NotesDotNet@9	Create Replica(s)
User06, Demo			Demo User06/West/9NotesDotNet@9	Find User(s)
				Policy Synopsis
				Upgrade

License Tracking...

- เลือก Delete the mail database on the user's home, แล้วคลิก OK

Delete Perso	n	×		
I	Use this tool to delete users and their associated data from your Domino domain in the background using the Administration Process.	OK Cancel		
Selected:	9NotesDotNet's Directory (names.nsf) on Mail/SVR/9NotesDotNet Demo User07/9NotesDotNet			
What should	d happen to the user's mail database?			
◯ Do <u>n</u> ot de ⊙ Delete th ┌─ Dele	elete the mail database e mail database on the user's home server. te mail replicas on all other servers.			
What should	d happen to the user's ID in the ID vault?			
 Mark the ID as inactive and keep the ID in the vault. Delete the ID from the yault. 				
Optional:				
Add deleted	user to Deny Access Group:	<u>G</u> roups		
<no ac<="" deny="" td=""><td>ccess Group selected or available></td><td><u>C</u>lear</td></no>	ccess Group selected or available>	<u>C</u> lear		
 Delete user's Windows account, if existing. Delete user from this Domino Directory immediately. 				
The Adminis files.	stration Process will create Approve Mail File Deletion request(s) for th	ese users' mail		
What should Mark the Delete th Optional: Add deleted (No Deny Ad Delete us Delete us The Administries.	 □ Delete mail replicas on all other servers. What should happen to the user's ID in the ID vault? ⓒ Mark the ID as inactive and keep the ID in the vault. ⓒ Delete the ID from the vault. Optional: Add deleted user to Deny Access Group: Querease Group selected or available> Querease			

- เปิด Domino Ad<mark>min C</mark>lient, คลิกแท็บ **Server...**, **Status แท็ปย่อย (Serve**r > Status) คลิก Server Console



- คลิกปุ่ม Live



ระบุคำสั่งที่ช่อง Domino Command: คำว่า tell adminp process all



- เปิด Domino Admin Client, คลิกแท็ป **Server...**, **Analysis** sub-tab (Server > Analysis)



- คลิกที่ Administration Requests จากนั้นคลิก All Requests by Action
- กด F9 เพื่อรีเฟรสหน้าจอ แล้วเลือกผู้ใช้งานที่ต้องการทำโพรเซส ภายใต้หัวข้อ Approve Mail File Deletion ให้เปิดขั้นมา



ดับเบิ้ลคลิก ที่ **Demo User07** ของ document



คลิกปุ่ม Edit Document

	9NDTESDDTNET Domain - Mai Administration Process Request ×						
	ADMINISTRATION PROCESS - Request						
₩ 2	*Action: *Server(s) to perform the action: Replica ID: *Name(s) to perform the action on:	Approve Mail File Deletion Mail/SVR/9NotesDotNet 47257CAD:0031EB4A Demo User07/9NotesDotNet					
	*Action requested by: *Name of process to perform action: Database name: Database title: Database ACL: Database design template name:	Domino Administrator/9NotesDotNet Adminp mail\duser07 Demo User07 The following have Manager access to this database; Mail/SV StdR9Mail					

- คลิกปุ่ม Approve Mail File Deletion บนแอ็คชั่นบาร์

	9NOTESDOTNET Domain - Mai 🔏 Administration Process F							
	Approve Mail File Deletion BReject Mail File Deletion	etion 🚇 Save & Close 🛞 Cancel 🍞 Help						
	ADMINISTRATION PROCESS - Request							
Ü	*Action:	^C Approve Mail File Deletion▼						
63	*Server(s) to perform the action:	Mail/SVR/9NotesDotNet						
2	Replica ID:	47257CAD:0031EB4A						
	*Name(s) to perform the action on:	Demo User07/9NotesDotNet						
	*Action requested by:	Domino Administrator/9NotesDotNet						
	*Name of process to perform action:	Adminp						
	Database name:	mail\duser07						
	Database title:	Demo User07						
	Database ACL:	The following have Manager access to this database						
	Database design template name:	StdR9Mail						

คลิก Yes

Yerification You are about t	:o approve the deletion of mail\duser07 on server Mail/SVR/9NotesDotNet. Do you wish to continue?	
	<u>Y</u> es <u>N</u> o	
- คลิก OK		
Request Successful	×	
Vour request	to delete this file has been successfully submitted to the Administration Requests database.	
	(COK	

- เปิด Domino Admin Client ขั้นมา, คลิกที่แท็ป Server... > Status

💩 9NOTESDOTNET Domain - Mail/SYR/9NotesDotNet - IBM Domino Administrator					
Eile	Edit Administration Live Console He	p			
]	Q Q & 💷				
	9NOTESDOTNET Domain - Mai				
	People & Groups Files Server M	essaging Replication Configuration			
南	Status Analysis Monitoring Statistic	s Performance			
Server: Mail/SVR/9NotesDotNet Release 9.0.1 on Windows/2003 5.2 Intel Pentium					
iir	🌐 Server Tasks	Events			
	A Notes Users	tell adminp process all			
2	A Internet Lines	(0B10:0036-0518) 04/01/2014 09:35:34 PM Remote console command issued by D			
	Server Console	tell adminp process all			
		tell adminp process all			
		100 [000]			
	Q Agents	100 [000]			
	🚳 Mail Bouting	102B4:0002-02ECJ 04/01/2014 09:35:35 PML Admin Process: Checking for all requestion of the second			
	S Replication	102D4.0002-02ECJ 04/01/2014 09:35:30 FM Admin Process: Checking for all request 102D4:0002 02ECI 04/01/2014 00:2E:27 Dbd Admin Process: Checking for all request			
	B DDM	 (0204:002*02-02-04/01/2014 05:33:37 PM Aumin Process: Criecking for an request (0810:0036-0890) 04/01/2014 09:38:11 PM Opened live remote console session for tall adminn process all 			

คลิก Server Console



- คลิกปุ่ม Live



- ในช่อง Domino Command: ใช้คำสั่ง tell adminp process all
- กดปุ่ม Send หรือกด Enter ที่ command ประมาณ 3 ครั้ง เพื่อให้โพรเซสทำงานทันที



ตรวจสอบการทำงานที่ People & Groups tab > People view, กดปุ่ม F9 เพื่อรีเฟรสหน้าจอ

9NOTESDOTNET Domain - Mai					
People & Groups Files Server Messaging Replication Configuration					
Server: Mail/SVR/9NotesDotNet Release 9.0.1 on Windows/2003 5.2 Intel Pentium					
 Domino Directories MotesDotNet's Directory 	🕒 Add Person 🖉 Ed	lit Person 🔞 Delete Person	Copy to Personal Address Book	🖃 Send Upg	
V 🔏 People	Organization	Name 🗠	Telephone	Comp	
🖧 by Organization	▼9NotesDotNet				
Maille Databases and P		Admin , Notes			
		Administrator , Do	omino		
🔍 🔝 Dynamic Policies	▼East				
🔛 by Person/Group		User02, Demo			
by Category		User04 , Demo			
Settings	≪West				
Certificates		User03, Demo			
Alt Language Info		User05 , Demo			
🔊 Deny Access Groups		User06 , Demo			